



**A D V E N T U R E
I N D U S T R Y
A S S O C I A T I O N**

The voice of African Adventure

COVID-19:

ADVENTURE INDUSTRY RISK ADJUSTED STRATEGY

MAY 2020

ABOUT THIS DOCUMENT

This document was developed in collaboration between adventure industry experts from land, water activities, ABL programmers and academics.

This is not a final or official SA AIA document that is cast in stone. It is a working document that was submitted to the TBCSA, NDT and SAT in response to assist them in putting a tourism recovery plan in place. The purpose of this document is to provide suggestions for managing the crisis and charting the outdoor and adventure sector's recovery plan.

It can serve as a broad guideline for a self-assessment of your own business, irrespective of the field(s) you are working in, to measure how compliant you are at the current stage.

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Without your hard work and dedication, this document would not be possible.

Southern Africa Adventure Industry Association (SA AIA)

COVID-19 Safety Guidelines

Purpose of this document:

Based on the call from the Tourism Business Council of South Africa, The National Department of Tourism and South African Tourism to assist in putting a tourism recovery plan in place, the purpose of this document is to provide suggestions for managing the crisis and charting the outdoor and adventure sector's recovery plan.

Who we are:

SA AIA is a non-profit outdoor and adventure association and acts as an all-inclusive umbrella body for the Southern Africa Outdoor and Adventure Industry.

Vision:

The voice of an *inclusive Adventure Community in Southern Africa.

*Inclusive in terms of:

- Recreation, education, development, therapy, sport, tourism, expeditions, ministry, and adaptive adventure.
- Race, gender, age, or ability.



Mission:

To unlock the economic, human and environmental potential of the Southern African Adventure Industry through a process of professionalisation.

Goals:

The SA AIA strives to achieve the following goals:

- Develop and implement South African adventure standards as world class benchmarks.
- Support human and community development.
- Promote the responsible and sustainable utilisation of natural, human and cultural resources.
- Liaise with all role players in the outdoor and adventure industry for the following purposes:
 - National and international promotion and marketing.

- Lobbying with various relevant Governmental Departments at local, provincial and national level.
- Promote transformation and skills transfer to young South Africans to create young entrepreneurs and employees in the outdoor and adventure industry.


Current South African Outdoor and Adventure Industry Contribution:

Before the COVID-19 lockdown, the outdoor and adventure industry played an important role in the South African economy, in that it:

- Contributed R 173 billion directly, and R 346 billion indirectly to SA's GDP (7% of SA's GDP)
- Created 716 891 direct and 1,2 million indirect jobs (1 in 10 people in SA work in this industry).
- Contributed R 86, 49 billion in tax revenue in SARS.
- Contributed 17,500 peer-reviewed academic studies that affirm that outdoor and adventure learning is critical to human development.

SA AIA Supporters:

SA AIA enjoys the support from various outdoor and adventure associations, organisations, businesses, universities, and adventure leaders (guides, instructors and facilitators) representing, amongst others, the following:

<ul style="list-style-type: none"> - Adventure Recreation Association - African Paddling Association - Angling and Fly Fishing - Christian Camping Southern Africa - Mountain Development & Training Trust - Nature, Culture and Adventure Guiding - Overlanding - Overlanding - Scuba Diving (SSI, Padi, NAUI, and CMASS) - South African National Paintball Association - South African Surfing Association - Wilderness First Aid 	 <ul style="list-style-type: none"> - TUT - CPUT - NWU - UNISA
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Importance of Outdoor and Adventure Industry:

The following social development benefits of outdoor and adventure are well known and include, amongst others:

- Physical health
- Mental health and wellbeing
- Education and learning
- Active citizenship
- Crime prevention and reduction
- Enhanced social behaviour
- Active lifestyles
- Geographical place attachment
- New perspectives
- Personal development
- Environmental stewardship
- Entrepreneurship

The emotional and physical benefits of outdoor activities, especially adventure activities are large, with much research to support this.



Although tourism's contribution to the economy is significant, the sector is one of the hardest hit in terms of COVID-19. It is widely acknowledged that the tourism sector will not survive a lockdown that lasts more than three to four months. Many tourism businesses are already in great distress, with staff (especially part-time, seasonal labour) retrenched or on unpaid leave for example. Certainly, if lockdown endures until early January 2021, many of the enterprises will close permanently. The extent of the job losses will be great. Thus, it is important to reopen tourism sooner than anticipated in the current Tourism Recovery Plan. This is possible, especially for the adventure and outdoor industry for several reasons:

Most South African adventure and outdoor activities are, by nature, a lower risk of COVID-19 transmission.

- They usually take place outdoors in an uncrowded environment. Physical distancing is often an intrinsic part of the adventure activities.
- The adventure sector already has active risk management and mitigation strategies, as these are an intrinsic part of how we run our operations.
- Most staff are physically fit, have no co-morbidities and are seldom over 60 years of age.
- Group sizes are often small. Groups, couples and families can easily be accommodated on an exclusive basis.
- Water based adventure activities often take place entirely in the outdoors, largely in or under the water. This reduces the risk of transmission significantly.
- Air based adventure activities often take place entirely in the outdoors, usually in small groups. This reduces the risk of transmission significantly.
- Land-based adventure activities often take place entirely in the outdoors, usually in small groups. This reduces the risk of transmission significantly.
- Air-based activities like Glider planes, Microlights and Hot Air Ballooning tours are easy to reduce their maximum numbers to allow for physical distancing. Planes to be sanitized.
- Boat-based group tours can easily reduce their maximum numbers to allow for physical distancing.
- Multi-day trip usually take place in remote locations where the risk of transmission is extremely low.
- The demographic profile of our clients' mean that they are in the lower risk categories – children and families with most of the adults being below 60 years of age.



Note: Adventure and outdoor operations are part of a larger industry system which includes equipment, repair and maintenance suppliers, catering, cleaning, guiding and so on. Thus, certain support services be permitted to register as essential services including training bodies. It's important to be able to provide training to staff on COVID-19 protocols in preparation for the sector opening and improve to keep technical skills current.

Reopening tourism goes hand in hand with opening district and provincial (perhaps even national) borders under specific conditions. Low risk travel, for example, in a private vehicle, within a metro or adjoining district, could be permitted. Similarly, low risk accommodation such as self-catering units should be allowed to operate. That said, specific protocols for accommodation and travel are beyond the scope of this document, but will be in line with SATSA's accommodation requirements. Generally, remote and rural destinations are lower risk than built up areas such as hotels or resorts. Camping trips in remote areas and in small household groups are extremely low risk.

Activities:

The COVID-19 transmission risk associated with any given activity will vary according to several factors including:

- **Guided or self-guided** (equipment rentals) - self-guided should be considered very low risk, on a par with individual exercise, for example, whilst the risk level of a guided activity will depend on the type of activity.
- **Social distancing** - physical distancing can be maintained in general during the activity, it should be considered low risk. Sea Kayaking on protected waters or hiking in a small family group should be considered low risk whilst tandem jet skiing with a guide is higher risk.
- **Group size and nature of the group** - couples and families from the same household are very low risk compared to a large, mixed group, for example.



SA AIA endorses the following with respect to COVID-19:

- All operators, staff and clients must adhere to government regulations pertaining to COVID-19 safety, sanitation and physical distancing guidelines.
- Each operator must draw up an operational specific “COVID-19 Risk Adjustment Strategy” taking the all necessary factors into account, as needed.
- Multi-day activity trips and residential programmes can only continue once a risk profile is drawn up and a risk management plan adopted. The residential camps aimed at schools and youth groups are covered in a specific ABL Risk Adjustment Strategy (see attached).
- The system is self-administered in the same way as the essential services permits are. Operators can access the information and apply for permits online. Existing bodies, industry associations and regulatory bodies will assist with information and compliance.
- We have attached a draft generic Risk Adjustment Strategy document for Water, Land and ABL activities.
- Staff and clients who fall into designated high risk categories must liaise with their employer and the operator prior to returning to work or undertaking an activity in order for appropriate protocols to be implemented (*Hypertension; Diabetes (Type 1, Type 2 or gestational); Cancer; HIV; Tuberculosis; Chronic lung disease; Asthma; Chronic bronchitis; Emphysema; Cystic Fibrosis; Pleural effusion; Heart failure; Coronary artery disease; Congenital heart disease; Arrhythmia (irregular heart beat); Cardiomyopathy; Pulmonary hypertension; Chronic kidney disease – undergoing dialysis; Chronic liver disease – including cirrhosis; Severe obesity (body mass index of 40 or higher); Cancer treatment, bone marrow/organ transplant, prolonged use of corticosteroids, chemo-therapy, immunotherapy or radiation therapy; Pregnant or breastfeeding*).

Risk Adjustment Strategy for Land-based Adventure Activities

Land-based Adventure activities refer to guided tourism experiences included in, but not limited to, the following areas: mountain-walking and hiking, scrambling, kloofing, rock climbing, mountaineering, wilderness walking, fishing, 4x4 trips, mountain biking, birdwatching, nature or culture interpretation

Prepared for the South African Adventure Industry Associations submission to the TBCSA: 13 May 2020	Level 4	Level 3	Level 2	Level 1
Disclaimer: This document has been prepared as a suggested guideline by members of the Adventure Based Learning profession on behalf of SA AIA. It is not a legal document, nor has it been approved by any Government department or suitably qualified Health and Safety professional. All views expressed herein are suggested ideas put forward for review and approval by a suitably qualified authority.	Allowed to operate for one-on-one, single day guided experiences with a focus on adventure-healing and stress management.	Allowed to operate with a guide to client ratio of 1:6, overnighting allowed for same-dwelling groups	Allowed to operate with maximum group size of 10, overnighting allowed in own tents or well-ventilated, self-catering venues.	Allowed to operate in groups of up to 20, accommodation in standard venues, according to Department of Health recommendations.

Pre-trip - Bookings and preparation

Booking sources	Within Metropole	Within District	Within Province	Nationally
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Group composition	Single guest - No walk ins	Single-source group - no walk ins	Group known to each other - no walk ins	Standard group - walk ins allowed
Consent Form & Indemnity to refer to Covid19 and related measures as well as list high risk conditions and require clients to state if they are high risk	Yes	Yes	Yes	No
Booking confirmation, directions and kit list provided electronically and Consent and Indemnity form to be completed electronically or online before arrival if at all possible.	Yes	Yes	Yes	Yes
Transport provision (game drives excluded)	No transport provided	No transport provided	Transport allowed: DoT conditions apply	Transport allowed: DoT conditions apply
All health, safety and social distancing protocols regarding transport to be put in place	Yes	Yes	Yes	Yes
Trip list and client info will be provided to guide electronically.	Yes	Yes	Yes	If possible
Contactless payment compulsory	Yes	Yes	Yes	No
Arrival/Meet & Greet				
Physical distancing to be enforced by a queuing system with appropriate markers, screen at reception desk if needed etc.	Yes	Yes	Yes	No
Health screening on arrival: Pre-Safety inspection - Temp Scanning / No Touch Thermometer. No customer with a temperature above	Yes	Yes	Yes	Yes

37.4 degrees will be allowed entrance.				
Hygiene requirements: All customers to use hand sanitizer on arrival. All clients to wear cloth mask.	Yes	Yes	Yes	Yes
Physical distancing: Guide/s to explain and enforce physical distancing during meet and greet	N/A	Yes	Yes	Yes

Accommodation

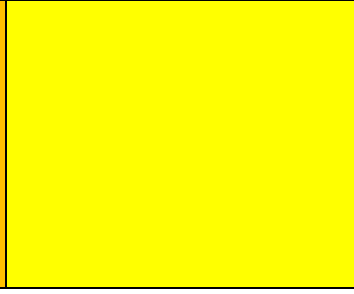
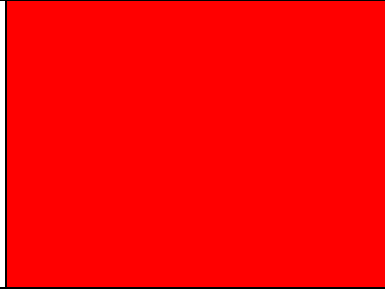
Standard SATSA recommendations apply	N/A	N/A	N/A	Yes
Communal bathrooms must meet appropriate standards, Guide to check before client use.	N/A	Yes	Yes	Yes

Catering

Catering allowed	No	No	No	Yes
Cutlery provision	No	No	Bo	Yes
Perspex screen separating catering staff serving guests.	N/A	N/A	N/A	Yes
Food served catering staff. Individual plating - No buffet.	N/A	N/A	N/A	Yes
Social distancing in dining halls as per OHS guidelines	N/A	N/A	N/A	Yes

No contact allowed between catering staff and guests	N/A	N/A	N/A	Yes
Activities				
Risk profile	No High Risk activities: Abseiling, Rock & Ice climbing, Canyoning, DH MTB, Scrambling, Caving	High risk activities only under tightly controlled conditions	High risk activities only on well-known terrain	Activities as per normal
Social distancing requirements	>6m	>2m	>2m	Activities as normal
Distance from definitive care	No remote locations > 12 hours from help	No remote locations >24 hours from help	No remote locations >48 hours from help	Activities as normal
Equipment				
All equipment to be wiped down and sanitized before any activity	No technical equipment allowed	No equipment sharing	Equipment remains with client for full duration	Yes
Ropes, harnesses and other specialised equipment to be cleaned as per manufacturer's instructions	No outdoor equipment allowed	Yes	Yes	Yes
Emergency Protocols				
Emergency plan and Risk Management system in place	Yes	Yes	Yes	Yes
In the event of a suspected Covid19 infection on site the sick person will be isolated from the group and the venue will be placed in immediate lock down quarantine. The educator	Yes	Yes	Yes	Yes

in charge (together with senior camp management) will notify the Coronavirus emergency centre and await further instructions from the Dept. of Health before making any further decisions regarding the continuation of the camp, or sending people home.



General Risk Adjustment Strategy for Water Based Activities

Water-based Adventure activities refer to guided tourism experiences included in but not limited to, the following areas: Kayaking, River rafting, White-water rafting, Surfing, Windsurfing, Canyoning, Tubing/Geckoing, Coasteering, and others and include nature or culture interpretation.

	Level 4	Level 3	Level 2	Level 1
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Pre-Trip - Booking and Preparation				
All trips are pre booked	yes	yes	yes	yes
Comprehensive client information to be collected including local contact number, home address, recent travel history, next of kin etc.	yes	yes	yes	yes
Booking confirmation, directions and kit list provided electronically and Consent and Indemnity form to be completed electronically or online before arrival if at all possible.	yes	yes	yes	yes
Wording on Consent Form & Indemnity to refer to Covid19 and related measures as well as list high risk conditions and require clients to state if they are high risk	yes	yes	yes	yes
Client sizes for PFDs, wetsuits etc. are provided on booking form to allow for gear to be ready	yes	yes	yes	yes

For activities which include multiple groups or users per day, sufficient time must be allowed to clean and prep gear between groups or users	yes	yes	yes	yes
Household members + 1 instructor/guide/trainer permitted (during designated exercise hours if required)	yes	yes	yes	yes
Equipment hire permitted (during designated exercise hours if required)	yes	yes	yes	yes
Mixed groups with a maximum size that allows for physical distancing of 2m throughout the activity.	no	yes	yes	yes
Self-drive - client's vehicle to remain in proximity in case it is needed as a safe area (for activities that take place with no formal structure available)	yes	yes	yes	yes
Vehicle transfer or Uber - vehicle to remain in proximity in case it is needed as a safe area (for activities that take place with no formal structure available)	no	yes	yes	yes
Clients will be made aware of the company's policy in the case of them being ill and not being able to do the activity on the day.	yes	yes	yes	yes
Trip list and client info will be provided to guide electronically if possible. Alternatively in a plastic sleeve or similar that can be wiped clean	yes	yes	yes	yes

Arrival & Reception				
Physical distancing to be facilitated and enforced if necessary, for example, by a queuing system with appropriate markers, screen at reception desk, marshalls etc.	yes	yes	yes	yes
Health screening on arrival: Pre-Safety inspection - Temp Scanning / No Touch Thermometer. No customer with a temperature above 37.4 degrees will be allowed entrance.	yes	yes	yes	yes
Hygiene requirements: All customers to use hand sanitizer on arrival. All clients to wear cloth mask.	yes	yes	yes	yes
Physical distancing: Guide/s or staff to explain and enforce physical distancing during meet and greet	yes	yes	yes	yes

Safety Area				
A designated Safety Area will be identified wherever practical in the case of a client to staff member showing symptoms that cause concern during activity. Where this is not feasible, an evacuation or management plan should be in place.	Safety area for any staff or customer showing signs. All procedures according to government regulations will be followed from this point forward.	Safety area for any staff or customer showing signs. All procedures according to government regulations will be followed from this point forward.	Safety area for any staff or customer showing signs. All procedures according to government regulations will be followed from this point forward.	Safety area for any staff or customer showing signs. All procedures according to government regulations will be followed from this point forward.

Equipment handover, fitting and sanitisation				
All equipment, including guides' personal gear to be cleaned before and after each use, according to manufacturers' instructions and a register kept.	yes	yes	yes	yes
Guides or staff to wash or sanitise hands before and during equipment handover and throughout activity, as appropriate	yes	yes	yes	yes
Instructions on correct fitting to be done verbally and checked by sight	yes	yes	yes	yes
Clients will be requested not to share or swap equipment during the trip	yes	yes	yes	yes
Equipment hire permitted during designated exercise hours	yes	yes	yes	yes
Guided trips				
All company vehicles will be cleaned and sanitised between each trip	yes	yes	yes	yes

Instruction and guidance during activity				
Guide will give a verbal safety briefing before the trip (as is normally done)	yes	yes	yes	yes
Guides will verbally instruct clients on how to conduct themselves before and during the trip (as is normally done)	yes	yes	yes	yes

Clients requiring assistance will be verbally assisted except in cases of danger or emergency	yes	yes	yes	yes
Seating and/or capacity on boat based activities will be adjusted so that physical distancing of minimum 2m is always in place. On smaller craft such as kayaks, only household members may share a craft	yes	yes	yes	yes
Transition times' - the time between arrival and the actual activity - will be minimised and extended socialising discouraged	yes	use	yes	yes
Multi day activity based trips such as multi day rafting trips, dive courses, surf safaris and so on will also be subject to additional requirements - see item 11	not permitted	yes	yes	yes

Equipment Return

Clients will be instructed to remove their PFDs and other equipment and place them into the container provided - guides will not need to handle them except to clean them	yes	yes	yes	yes
Equipment will be thoroughly cleaned according to the manufacturer's instructions after each trip or use	yes	yes	yes	yes
Client may only use the gear they were issued with and may				

not swap unless gear is able to be cleaned between users				
Company vehicles will be cleaned after each use	yes	yes	yes	yes

Group Departure

For short activities with multiple consecutive participants, all contact areas and equipment will be sanitized prior to the next group arriving. Sufficient time will be allowed for this.	yes	yes	yes	yes
Clients will be offered hand sanitiser before departure	yes	yes	yes	yes

Staff

Guides/Instructors/facilitators: The industry standards with respect to guide to client ratios, (adjusted as needed for Covid19), qualifications etc. for various activities will be adhered to	yes	yes	yes	yes
All staff to wear cloth masks, monitor and record temperature before each trip and have access to hand sanitiser or soap and water at all times.	yes	yes	yes	yes
All staff to be trained in new protocols including self-monitoring of own health	yes	yes	yes	yes

Bathrooms				
All public and private areas including ablutions, changing rooms etc. will be regularly cleaned as per regulations. Guides to check and clean if required. Suitable protective gear (gloves) to be provided.	yes	yes	yes	yes
Soap, sanitiser and toilet paper will be provided for clients and staff at all times	yes	yes	yes	yes

Multi-day trips				
Travel between area, districts, provinces and countries will be permitted based on assessed risk, starting with local travel. Risk assessment will include mode of travel, viral status where travel commences, viral status and vulnerability of source and destination.	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessments	permitted based on risk assessment
Accommodation en route and at destination will be permitted based on risk assessment and according to relevant government regulations, starting with self-catering accommodation in remote areas to large, mass accommodation in cities	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment
Group size and composition will be permitted based on assessed risk, starting with	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment

small household groups to larger mixed groups				
Catering and food preparation will be permitted based on assessed risk, starting with self-catering trips where clients provide their own food, to fully catered experiences where guides or other staff prepare and serve buffet style meals	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment	permitted based on risk assessment

Risk Adjustment Strategy for reintroducing Adventure-Based Learning Camp Venues

Prepared for the South African Adventure Industry Associations submission to the TBCSA: 13 May 2020	Level 4	Level 3	Level 2	Level 1
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<p>Bookings are only taken from schools in the Country, Province, District or Metropole the venue is in.</p>	<p>Schools in District or Metropole only</p>	<p>Schools in Province, District and Metropole</p>	<p>Schools in Country, Province, District and Metropole</p>	<p>Groups in Country, Province, District and Metropole. (International groups allowed with quarantine measures in place upon arrival in country)</p>

Venues remained closed for all walk in or day visitors.	No walk in or day visitors	No walk in or day visitors	No walk in visitors. Day visitors by prior arrangement only and with written permission of school representative	No walk in visitors. Day visitors by prior arrangement only
All staff trained in health and safety protocols regarding Dept. of Health/Labour protocols	Yes	Yes	Yes	Yes
All facilities cleaned to Dept. of Health/Labour protocols	Yes	Yes	Yes	Yes
An isolated ensuite room is set aside as a dedicated quarantine facility on the property	Yes	Yes	Yes	Yes
Venue releases a checklist and signed document certifying that all areas were disinfected, proper OHS processes have been followed and the venue is OHS compliant	Yes	Yes	Yes	Yes
Venue has all signage, PPE and sanitiser dispensing stations in place.	Yes	Yes	Yes	Yes
Educators are required to log all screenings at school - these screenings are monitored and should any learner in the group raise concerns for 5 days prior to the event the school may not go on the camp	Yes	Yes	Yes	Yes
Educators are required to log all screenings on the day as the learner enters the bus.	Yes	Yes	Yes	Yes
Transport operators disclosure that they have sanitised the vehicles properly before departure	Yes	Yes	Yes	Yes

All health, safety and social distancing protocols regarding transport to be put in place	Yes	Yes	Yes	Yes
Luggage handling - spray disinfectant, only bus driver allowed to load/offload. Parents and school to sign disclosure that they have treated all luggage as requested	Yes	Yes	Yes	Yes
The camp becomes a quarantined zone from moment guests arrive till departure. Only purchasing of supplies and delivery of supplies allowed.	Yes	Yes	No walk in visitors. Day visitors by prior arrangement only and with written permission of school representative	Day visitors allowed by prior arrangement
A clear consent of risk and disclosure to be signed by parents and the school. Where camps can be sure all pre-arranged protocols (of which the site does not have any control) were handled as specified by this process and national protocol.	Yes	Yes	Yes	Yes
Arrival/Check in				
Luggage offloaded by bus driver and placed in designated area	Yes	Yes	Yes	No
Learners & educators meet in designated area for briefing by venue management on camp rules, health and safety protocols & social distancing procedures	Yes	Yes	Yes	Yes

Educators inspect rooms and OHS protocols of venue. Evidence of deep cleaning.	Yes	Yes	Yes	Yes
All learners and teachers are screened for temperature and noted as such (temperature from each person recorded)	Yes	Yes	Yes	Yes
All educators and learners disinfect hands before moving in to buildings	Yes	Yes	Yes	Yes
All guests bring towels and toiletries	Yes	Yes	Yes	Yes
Rooms are allocated at a maximum of 50% capacity with no top bunks being used and a min space of 2m around the beds.	Yes	Yes	Allowed to run at 75% of capacity	Allowed to run at 100% capacity (excluding top bunks)
Room are allocated by teachers and room lists are maintained. No swapping of rooms is allowed.	Yes	Yes	Yes	Yes

Accommodation (Rooms, halls and ablutions)

Learners sit at the same tables as their dorm groups/allocated groups. Tables have 50% occupancy to ensure social distancing	Yes	Yes	Allowed to run at 75 % of capacity for seating purposes	Allowed to run at 75% capacity for seating purposes
Social distancing in place for seating arrangements in halls	Yes	Yes	Allowed to run at 75% of capacity for seating purposes	Allowed to run at 75% capacity for seating purposes
All contact surfaces cleaned at least twice daily	Yes	Yes	Yes	Cleaned once daily
Controlled usage of communal bathrooms and/or only allowed to use their ensuite bathrooms	Yes	Yes	Yes	Yes

Ensure as much through ventilation as possible - open windows and doors, use fans and allow sunlight in to rooms.	Yes	Yes	Yes	Yes
Rooms are wiped down/cleaned by venue staff whilst guests are not in the building during the day	Yes	Yes	Yes	Yes
Hand sanitiser stations placed in each ablution, in corridors outside rooms, at building entrances and in halls and dining areas.	Yes	Yes	Yes	Yes
Temperature checked each morning before breakfast and evening before lights out	Yes	Yes	Yes	Checked once daily

Catering

All OHS catering protocols in place and logged	Yes	Yes	Yes	Yes
Cutlery individually placed for each guest to minimise cross contamination	Yes	Yes	Yes	Yes
Perspex screen separating catering staff serving guests.	Yes	Yes	Yes	Yes
Food served catering staff. Individual plating - No buffet.	Yes	Yes	Yes	Yes
Social distancing in dining halls as per OHS guidelines	Yes	Yes	Yes	Yes
No contact allowed between catering staff and guests	Yes	Yes	Yes	Yes

Activities				
Facilitators to carry hand sanitiser at all times. Learners' hands are sanitised /wash with soap and warm water before and after every activity.	No close contact facilitated activities allowed. Only classes for educational purposes allowed	Limited facilitated activities allowed	Yes	Yes
Activities that cannot involve social distancing where participants have to touch each other are not allowed	Yes	Yes	Yes	Limited activities allowed
Activities that are deemed high risk for injuries (requiring more than in house 1st aid treatment) are not allowed so as to mitigate the need for hospital or doctor visits	No activities including free play sports allowed	No	Limited activities allowed	Allowed
Groups limited in size to 8-12 participants / activity	No group activities allowed	Group sizes 8-12	Groups up to 16 in size allowed	Groups of any size allowed
No swimming or water activities are allowed unless approved by the SA AIA water activity protocols	Yes	Yes	Supervised swimming in chlorinated pools allowed. Water activities allowed as per school safety guidelines	Supervised swimming in chlorinated pools allowed. Water activities allowed as per school safety guidelines
Facilitators to wear face masks and or visors	No facilitated outdoor activities allowed. All learners where masks	Both	Mask or visor	Mask or Visor
Participants must provide their own blindfolds and not share them	No facilitated outdoor activities allowed.	Yes	Yes	Blindfolds may be given to the learners but not shared
No contact between participants or facilitator as a show celebration or support	No facilitated outdoor activities allowed.	Yes	Yes	Limited as per social distancing guidelines
Groups do not rotate between facilitators - they have the same facilitator for all their activities.	No facilitated outdoor activities allowed.	Yes	Yes	Groups rotate between facilitators who are running individual activities

Facilitators carry supply of gloves, masks, eye protection and basic first aid kit to minimise exposure should they need to handle a learner during a first aid incident	No facilitated outdoor activities allowed.	Yes	Yes	Yes
Latex gloves to be used for each person on a challenge course activity so as to prevent cross contamination of equipment. Gloves are disposed of at the end of the activity.	No facilitated outdoor activities allowed.	Yes	Yes	Optional
Activities are shifted from groups working together in close contact to individuals challenging themselves to push their own limits	No facilitated outdoor activities allowed.	Yes	including some group work with social distancing	Including more group work with social distancing
Equipment utilised for more than one participant consecutively needs to be properly sanitised before re-use (e.g. harnesses, life jackets and ropes) as per the manufactures instructions	No facilitated outdoor activities allowed.	Yes	Yes	Yes
Activities that are educational and can be done as individuals (e.g. environmental education) are given preference over team activities	Only educational curriculum catch up camps allowed	Yes	Activities as per schools requirements	Activities as per schools requirements
Equipment				
All equipment to be wiped down and sanitized before any activity	Only individual educational equipment allowed	Yes	Yes	Yes

Ropes, harnesses and other specialised equipment to be cleaned as per manufacturer's instructions	No outdoor equipment allowed	Yes	Yes	Yes
General equipment - balls, puzzles, etc. to be wiped down with sanitiser between each rotation activity.	No outdoor equipment allowed	Yes	Yes	Yes
Equipment that cannot be cleaned between rotations (ropes, wood, materials) or without the user wearing disposable gloves is not allowed to be used.	No outdoor equipment allowed	Yes	May be used according to OHS protocols	May be used according to OHS protocols

Staff and Facilitators

All venue staff and facilitators are required to be screened daily before, during and after camps. Staff are expected to self-disclose any suspected symptoms or possible contact with known sick people asap. Logs of all screening maintained	Yes	Yes	Yes	Yes
All staff trained in health and safety regarding Dept. of Health/Labour protocols	Yes	Yes	Yes	Yes
All staff wear appropriate PPE at all times and ensure social distancing rules	Yes	Yes	Yes	Yes
Minimum number of staff possible to be on duty at a time. Ideally staff and facilitators rotate groups - one on, one off	Yes	Yes	75% of staff allowed to work	100% of staff allowed to work

Staff departments are kept separate - cleaning maintenance, management, catering and program staff don't gather together as far as practically possible	Yes	Yes	Yes	As per social distancing guidelines
All staff and facilitators are required to stay on the property and self-isolate from outside world for the duration of the camp.	Yes	Yes	Yes	No

Departure and arrival of next group

Individual leaves property for any reason (medical or otherwise)	Not allowed to return to venue	Not allowed to return to venue	Not allowed to return to venue	Not allowed to return to venue
Departure procedures the reverse of arrival.	Yes	Yes	Yes	Yes
Rooms vacated, bags sterilised and loaded on bus. Learners temperatures taken and hands sanitised before climbing on bus	Yes	Yes	Yes	Yes
Copy of all logs and learners details given to the camp management in case tracing required.	Yes	Yes	Yes	Yes
Upon departure staff and facilitators deep clean all rooms, buildings and equipment.	Yes	Yes	Yes	Yes
All laundry and refuse handled according to OHS protocols	Yes	Yes	Yes	Yes
At least one day (18-24 hrs) of no guests is allocated between	Yes	Yes	Minimum of 8 hrs between check out and check in of new group	Minimum of 4 hours check out and check in of new group

groups to ensure proper cleaning and airing of all rooms				
Staff and facilitators on duty with the first group self-isolate at home whilst the second group of staff work - i.e. every camp only has a 50% staffing capacity due to reduced group numbers.	Yes	Yes	75% of staff allowed to work	100% of staff allowed to work
Comprehensive reports and logs to be compiled of all time frames, temperature measurements, sanitising times, processes and group details.	Yes	Yes	Yes	Yes

Emergency Protocols

Venue to have an Emergency plan and Risk Management system in place	Yes	Yes	Yes	Yes
In the event of a suspected Covid19 infection on site the sick person will be isolated from the group and the venue will be placed in immediate lock down quarantine. The educator in charge (together with senior camp management) will notify the Coronavirus emergency centre and await further instructions from the Dept. of Health before making any further decisions regarding the continuation of the camp, or sending people home.	Yes	Yes	Yes	Yes